

SPE WESTERN AUSTRALIA BOARD MEETING
Meeting Room - Perth City Tavern, 185 St Georges Terrace, Perth.
Wednesday 25 Nov 2020
16:00 – 17:00

Minutes of Meeting

Attendees: SteveS, SteveM, MarioF, JeffZ, DennisonW, Dan, EmilyB, EmilyF, GhazalA, MarkS, MattF, ParisD

Apologies: DeanF, RobynT, JackH, FarhanK, RodneyS

<u>Agenda Item</u>	<u>Focal Point</u>	<u>Time</u>
		16:10
1) Previous BoD MoM approval for Oct		
Approved by JeffZ, Seconded by MattF		
2) General	Steven Smart	
<ul style="list-style-type: none">- Post COVID Restart: Resumption of face-to-face meetings will be in Dec 2020- APOGCE dinner at Frasers was excellent- Kudos to Jeff, Dan and Matt F for their effort and performance during 2020- Outstanding bank signatories, in line with Board changes:<ul style="list-style-type: none">o Add Dean Finlayson (Treasurer)o Add Steve McBride (Secretary)		
3) Secretary	Steve McBride	
<ul style="list-style-type: none">- Potential sponsor list available on One Drive with 75 potential companies.- Reminder sent to all companies about APOGCE dinner- In future, may need Industrial Liaison focal point- Ref SPE Thailand event last week, hosted a real meeting for audience with DL speaking from London, 70 pax, very successful		
4) Technical Program	Jeff Zhang	
<ul style="list-style-type: none">- Ongoing webinars, tomorrow being the next one- Derrick O’Keeffe confirmed with novel topic, and Adnate confirmed at good price- Technical committee meetings proceeding well, yesterday planned out 2021- AOG planning ideas- DL’s will be virtual in Dec-Jun period		
5) APOGCE	Matt Flett	
<ul style="list-style-type: none">- 600 attended from 38 countries.- Went quite smoothly, obviously had a few challenges as you would expect- Dinner at Frasers was successful with 90 attendees representing broad spectrum of academia, industry and Govt- Lessons learned >> be adaptable/flexible, dropped registration pricing which helped, but networking in virtual private rooms did not prove so successful		
6) Facilities Group	Paris D	

- Convening in Dec regarding events, 2021 strategy, focus and students

7) Professional Development

Denison Williams

- Take a step back and focus on 2021 > seems to be a lack of interest lately
- Recently had Toastmasters session
- Potentially reach out to different sections for ideas

8) Treasurer

Absent

- As per last meeting Financial report coming soon for the Quarter

9) Marketing

Mario Franco Fernandez

- Increased # of followers on LinkedIn
- Promote sundowner and Dec meeting
- Always thinking about new ideas for marketing
- Advertise in next newsletter for marketing help

10) Social

Dan Pickering

- Proceeds from golf will be \$1161 so successful.
- Xmas sundowner on Thurs 3rd Dec, at City Tavern

11) Young Professionals

Emily F

- Not possible to have any more events this year
- Joint quiz night with SUT planned on 11 Feb at MEL Hotel, cost \$500 each society

12) Curtin University

Absent

- 2 students attended APOGCE dinner on 19Nov

13) UWA

Absent

- 1 student attended APOGCE dinner on 19Nov

14) AOB

- MattF: Handing over SPE PC and medallions to SteveS
- SteveM: Thanks to Woodside and NeilK on supporting 4 students for APOGCE dinner
- SteveM: Suggested that to reward volunteerism, Board Members don't pay for technical lunches. SteveS proposed to trial Jan – Dec 2021, SteveM seconded. Vote 8 in favour, 0 against, 2 abstentions. SteveS will advise Lynn accordingly.

Next BoD Wed 27-Jan-2021 (1600-1700h)

Close

17:05