



Western Australian Section

SPE WA Board Minutes of Meeting

Date: 21st February 2018

Time: 16:00– 17:00

Venue: Quadrant Energy, Level 9, 100 St Georges Tce, Perth WA 6000

1.0 OPENING OF SECTION MEETING 2018-01 & APOLOGIES

Meeting was opened by Mitchell Sherston at 16:05 who thanked all attendees for their attendance. See attached attendance sheet for attendees, apologies and list of 'no shows'.

2.0 MINUTES OF SECTION MEETING 2017-09

Minutes of section meeting 2018-01 were accepted by all meeting attendees.

3.0 ACTIONS

The following actions were closed –

- Include question on “value of SPE News publication” in next feedback survey at the Feb luncheon (Mitch).
- Propose a business model for 2018 golf day collaboration with SUT and present to the board for approval (Dan P).
- Arvind to update website about mentoring.
- Simon to investigate potential Luncheon via BHGE
- Everyone to send distinguished lecturer preferences to Andrew by 24th January 2018.

The following actions are still on-going from previous section meetings –

- Revise constitution for approval from Dept of Commerce. (Robin/ Mitch)
- ANZ account signature: Confirm Dean as a signature. (Mitch)
- 2018 program; Mitch and Dean to follow-up on a Quadrant talk.
- Mitch to follow-up with membership on SPE connect.
- Mitch to consider membership strategy for the year.
- Andrew to update website about AOG.
- Dan to put Regional distinguish lecturer proposal forward to Regional Council.

The following new action items were assigned during section meeting 2018-02 –

- Abbas to follow-up on reservoir geological course.
- Andrew to follow-up on possible masterclasses with FESA and PESA.
- Simon/Mitch to follow up on a sundowner combined with mentoring event.

4.0 CHAIRPERSON UPDATE

Section has 655 members for the 2018 calendar year so far. 90 professional members to reach 81% retention goal. All board members should focus on improving retention of SPE members throughout the year. For current information on section stats, go to – <http://membershipbuilder.spe.org/roster>

5.0 TREASURER

First draft of 2018 budget. Estimates of \$22k loss without any sponsorship. Sponsorship is required through the ball, golf day and masterclasses.

6.0 MENTORING

- The O&G mentoring program is progressing with SEA, SUT, SPE and EA on board.
- First joint-event held on 6th February. Great participation: 106 persons. Advertising on going. Possible sundowner/ mentoring launching event.

7.0 SOCIAL UPDATE

- Annual ball is to be held with Petroleum Club WA.
- Ball date fixed to 16th June 2018, budget was presented with initial minimum commitment from SPE WA to attract 150x registrations.

8.0 YOUNG PROFESSIONALS

- YP event (gala dinner) planned for 17th March at Crown Casino.

9.0 STUDENT LIAISON

- Initial thoughts were that too few students registered last luncheon however registrations opened late.

10.0 NEXT MEETING AND CLOSE

Next meeting will be held at Quadrant office, at 1600hrs on Wednesday, 21st March.
Meeting closed at 17:00 hours. All attendees thanked for their participation.



SPE WA Financial Dashboard as at 31st January 2018

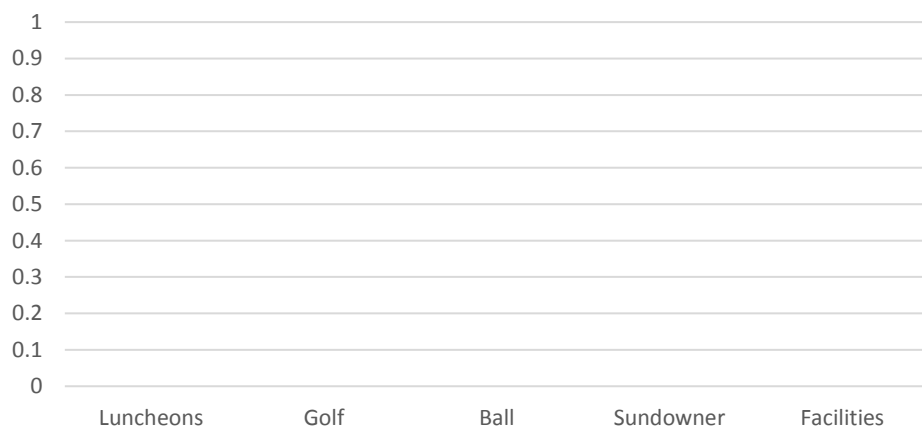
Check Account \$11,841
 Saver Account \$140,316
Total \$152,157

2018 Budget

	Income (incl sponsorship)	Expenses	Net
Luncheons	\$17,000	\$19,800	-\$2,800
Golf			\$0
Ball			\$0
Sundowner			\$0
YP	\$25,400	\$24,870	\$530
Mentoring			\$0
Training Course			\$0
Continue Education			\$0
Facilities			\$0
Scholarships	0	\$10,000	-\$10,000
OPEX	\$0	\$6,000	-\$6,000
Wages	\$0	\$10,283	-\$10,283
SPE In	\$5,840	\$0	\$5,840
	\$48,240	\$70,953	-\$22,713

	2018	2017	2016
Income			
Educational Courses	\$0	\$3,609	\$0
Luncheons	\$868	\$827	\$1,259
SPE Int.	\$0	\$0	\$0
Social Events	\$0	\$0	\$0
YP (revenue)	\$0	\$0	\$0
Other	\$0	\$83	\$153
Total Income	\$868	\$4,520	\$1,412
Less Cost of Sales			
Educational Courses	\$0	\$0	\$0
Luncheons	\$0	\$0	\$0
Scholarships	\$0	\$0	\$0
Social Events	\$19	\$0	\$0
YP (revenue)	\$0	\$0	\$0
Total Cost of Sales	\$19	\$0	\$0
Gross Profit	\$849	\$4,520	\$1,412
Less Operating Expenses			
Operating Expenses	\$92	\$323	\$132
Wages and Salaries	\$821	\$1,035	\$821
Total Operating Expenses	\$913	\$1,358	\$953
Net Profit	-\$64	\$3,161	\$459

Sponsorship Targets ???





Western Australian Section

SPE WA Board Meeting – Attendance sheet

Wednesday 21st February 2017, 4:00pm Quadrant Energy, Level 9, 100 St Georges Tce, Perth

Name	Role	Signature	Apologies
Mitchell Sherston	Chairperson		
Dan O'Reilly	Past chairperson		
Ludovic Ricard	Secretary		
Dean Manifis	Treasurer		
Andrew Buffin	Program Chair		
Abbas Khaksar	Continuing Education Chair		
Shaoib Memon	Continuing Education committee		
Sam Xie	Continuing Education committee		
Steve Smart	Communication Chair		
Jack Harfoushian	Communication committee	-	x
Matthew Flett	Communication committee		
Sarah Loh	Communication committee	-	x
Simon Cornel	Social Chair		
Dan Pickering	Social committee		
Jane Chua	Social committee		
France Eaton	Young Member Chair		
Ayesha Parsons	YP Chair		
Michelle Lim	YM committee (scholarships)		
Luke Vlasich	YM committee (scholarships)		
Arvind Chetty	YM committee (mentoring)		
Lina Velosa	YM committee (mentoring & inter-society)	-	x
Brodie Wilkes	YM committee		
Ochuko Ofoyela	YM committee		
Tony Trifunoski	Curtin Student Chapter President		
Alwyn Chan	UWA Student Chapter President		
Rodney Silberstein	InterSociety Chair	-	x
Robyn Tamke	SPE Australia New Zealand Council		