



Western Australian Section

SPE WA Board Minutes of Meeting

Date: 17th May 2018

Time: 16:00 – 17:00

Venue: Quadrant Energy, Level 7, 100 St Georges Tce, Perth WA 6000

1.0 OPENING OF SECTION MEETING 2018-05 & APOLOGIES

Meeting was opened by Mitchell Sherston at 16:05 who thanked all attendees for their attendance. See attached attendance sheet for attendees, apologies and list of 'no shows'.

2.0 MINUTES OF SECTION MEETING 2018-04

Minutes of section meeting 2018-04 were accepted by all meeting attendees.

3.0 ACTIONS

The following actions were closed –

- ~~Matt let the Australasia council know of SPE News result.~~
- ~~Steve to check if domain name is available for purchase.~~
- ~~Matt F to check CVX for possible room hire for CE lecture series. Brodie/Luke to check with WEL auditorium availability and cost.~~
- ~~Mitch to follow up on date/time confirmation for SPE President sundowner.~~
- ~~Abbas to ensure logo is taken off the mining event flyer.~~
- ~~2018 program; Mitch and Dean to follow up on a Quadrant talk.~~
- ~~Social committee to consider SPE silent auction at ball.~~

The following actions are still on-going from previous section meetings –

- Revise constitution for approval from Dept of Commerce. (Robin/ Mitch)
- ANZ account signature: Confirm Dean as a signature. (Mitch)
- Andrew to follow-up on possible masterclasses with FESA and PESA.
- Matt to arrange communication and transfer SPENWSAustraliasia database to SPE
- Steve to setup a forwarding action from SPE News to our SPE WA website.
- Alwyn to send through article on LIFE program and send detail on Diversity Lunch to include in weekly email.

The following new action items were assigned during section meeting 2018-05 –

- Frances to investigate liability assurance for SPE WA
- Steve to follow-up with domain name purchase
- Dan / Andrew to draft final guideline document for SPE regional DL program.

4.0 CHAIRPERSON UPDATE

Section has 770 members for the 2018 calendar year so far. 10 professional members to reach 81% retention goal. All board members should focus on improving retention of SPE members throughout the year. For current information on section stats, go to – <http://membershipbuilder.spe.org/roster>

5.0 COMMUNICATION

- SPE News Australasia transfer from Resolutions to SPE WA is ongoing.
- Automatic news feed for the website can be possible and will be tested.

6.0 AUSTRALIAN COUNCIL

- Matt F summarised the plans to decommission SPE News Australasia website and post an archive of the articles on our own SPE-WA website. This was supported by the Council.
- The end of SPE News was discussed and it was raised that SPE WA had a liability insurance renewal. It is unclear if SPE WA has a liability insurance for the board.
- Regional DL program: all Australian sections are supportive and final guideline document is underway.

7.0 PROGRAM

- Distinguished Lecturer program announcement has been made: Paul Mitchell (4D Seismic History Matching) – 15th Nov '18, Med Kamal (pressure and rate transient analysis) – 27th Feb '19 and Srikanta Mishra (big data analytics) – 26th June '19.
- 23rd May, Chevron talk: a significant number of registration (~100 persons).
- 21st June, SPE Distinguished Lecturer Anne Valentine (maximising value in mature assets).
- 12th July, Quadrant Energy talk (Bedout basin update).
- No speaker for September but program then full until March '19.

8.0 SOCIAL UPDATE

- SPE president visit sundowner on 25th May. Low attendance so far.
- Annual ball is to be held with the Petroleum Club WA. Ball date fixed to 16th June 2018. Close to 500x tickets sold thus far.
- Annual golf day again co-hosted with SUT – 14th September @ Maylands.

9.0 YOUNG PROFESSIONALS

- Restructuration of the YP group after the ball.
- Networking event planned for 27th July.

10.0 STUDENT

- UWA, two networking workshops held recently.
- Curtin, RISC event, Schlumberger workshop, new website in preparation, several fundraising events in planning.

11.0 FACILITIES

Good attendance every time (20-40 attendance) and no issues with findings speakers.

12.0 MENTORING

Mentoring program was launched successfully, great feedback from the mentees and mentors. Frances is currently working on a schedule of workshops for both mentees and mentors for 2018.

13.0 NEXT MEETING AND CLOSE

Next meeting will be held at Quadrant office, at 1600hrs on Wednesday, 20th June.
Meeting closed at 17:00 hours. All attendees thanked for their participation.



Western Australian Section

SPE WA Board Meeting – Attendance sheet

Thursday 17th May 2018, 4:00pm Quadrant Energy, Level 7, 100 St Georges Tce, Perth

| Name | Role | Signature | Apologies |
|--------------------|---|-----------|-----------|
| Mitchell Sherston | Chairperson | | |
| Dan O'Reilly | Past chairperson | | X |
| Ludovic Ricard | Secretary | | |
| Dean Manifis | Treasurer | | DNA |
| Andrew Buffin | Program Chair | | X |
| Abbas Khaksar | Continuing Education Chair | | X |
| Shaoib Memon | Continuing Education committee | | DNA |
| Sam Xie | Continuing Education committee | | DNA |
| Steve Smart | Communication Chair | | |
| Jack Harfoushian | Communication committee | | X |
| Matthew Flett | Communication committee | | X |
| Sarah Loh | Communication committee | | X |
| Simon Cornel | Social Chair | | |
| Dan Pickering | Social committee | | |
| Jane Chua | Social committee | | DNA |
| France Eaton | Young Member Chair | | |
| Ayesha Parsons | YP Chair | | |
| Michelle Lim | YM committee (scholarships) | | X |
| Luke Vlasich | YM committee (scholarships) | | DNA |
| Arvind Chetty | YM committee (mentoring) | | DNA |
| Lina Velosa | YM committee (mentoring & inter-society) | | DNA |
| Brodie Wilkes | YM committee | | X |
| Ochuko Ofoyela | YM committee | | DNA |
| Tony Trifunoski | Curtin Student Chapter President | | |
| Alwyn Chan | UWA Student Chapter President | | |
| Rodney Silberstein | InterSociety Chair | | |
| Robyn Tamke | SPE Australia New Zealand Council Co-Treasurer | | DNA |
| DAVID FOWLE | CURTIN STUDENT CHAPTER VP | | |
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