



Society of Petroleum Engineers

SPE WA Board Minutes of Meeting

Monthly Meeting

17th February 2016, 4PM

Total E&P, Perth

Members in Attendance:

- Abbey Roberts
- Andrew Buffin
- Brodie Wilkes
- Chris Merrick
- Corey Baker
- Dan O'Reilly
- Danielle Poskus
- Dean Manifis
- Jane Chua
- Liam Le
- Ludovic Ricard
- Matthew Flett
- Michael Cullingford
- Michelle Lim
- Miles Ponsonby
- Stephanie Lim
- Steven Smart

Apologies:

- Arvind Chetty
- Abbas Khaksar
- Dan Pickering
- Gelber Taco
- Jack Harfoushian
- Jamsheed Bhanja
- Lina Velosa
- Luke Vlasich
- Lynn Bird
- Michael Song
- Mitchell Sherston
- Ochuko Ofoyela
- Rodney Silberstein
- Sameh Macary
- Sarah Loh
- Robyn Tamke
- Tom Swarbrick
- Yash Tyagi
- Will Montague

1. Chairperson

Stephanie Lim

General Minutes

- AOG Conference is next week - Yash and Ochuko have been organising. New banners should be ready.
- APOGCE conduct committee met in January, looking at which volunteers are available. Another call was placed email for volunteers. Video conference with KL will be next Thursday with conduct committee.
- Around 1,000 abstracts received for conference (only 12% received from Australia). Selection meeting will be in April.

Actions

- Board members urged for volunteer for AOG conference - Stephanie will send out timetable

2. Treasurer

Dean Manifis

General Minutes

- Putting together budget for 2016
- Goal for 2016 is to run a neutral budget - any profits should go to scholarships &/or reduced prices for luncheons
- Scholarships \$10,000 this year, mentoring \$3,000
- Facilities, luncheon cost neutral
- Aim to finalise by next board meeting

Actions

- Waiting on YP for the complete budget for 2016

3. Programme

Sameh Macary

General Minutes

- February luncheon successful ~72 people turnout
- March luncheon on production testing using geochemistry - website is update
- April currently undecided
- May topic DL lecture related to Macondo blowout
- June and July currently unfilled
- August is topic from ANU - previous DL SPE. Digital rock related topic.
- September could be Extended Reach Drilling topic
- Aiming to reduce student ticket cost for the luncheons - seeking sponsorship from companies to subsidise this. Could potentially be individual speakers' companies for each luncheon. Cost per lunch could be ~\$500. Goal is to reduce prices to \$20 per student, if sponsorship is received for a particular luncheon. Board voted "for" unanimously.

Actions

- Matt F to consult FESAUS calendar to avoid event conflicts

4. Continuing Education

Abbas Khaksar

General Minutes

- Lecture Series is Tuesday next week - Speaker is Dr Sameh Macary on waste water disposal.
- Planning for Geomech seminar is in progress. Tentative booking with Parmelia, although CSIRO have also offered their venue for free for the event. Board strongly recommends accepting the free CSIRO venue. Consider a charter bus from the city.

Actions

- Sarah Loh to please send out reminders for the lecture series (this week and next week)

5. Australia Council

Miles Ponsonby

General Minutes

- No updates

Actions

- .

6. Communications

Jack Harfoushian

General Minutes

- New banner design has been prepared, printing commencing soon
- Banners should be delivered by Tuesday, AOG on Wednesday next week

Actions

- .

7. Website

Steven Smart

General Minutes

- Auto update on the website software caused issues on Jan 22 regarding credit card payments. Now fixed.
- Problem repaired on downloading dietary requirements
- LinkedIn integration currently being developed. Posts from website will be automatically shared on LinkedIn after this update. Board should be encouraged to re-share LinkedIn advertisements for SPE to broaden exposure to our events.

Actions

- .

8. Young Professionals

Brodie Wilkes

General Minutes

- Tomorrow is PVT Tech 101 Series for YP event
- Quiz night in March
- Perth walking tour in April
- Soft Skills workshop in June
- Gala Dinner in August

Actions

- .

9. Social

Liam Le & Dan Pickering

General Minutes

- Finalising golf day - Maylands golf course looks promising. The cost per ticket could be ~\$120 per ticket. Great cost reduction from last year's event (almost half). Targeting 100 players.
- Target 7-8k profit on golf day. Friday 13th May. Board is pleased with Maylands as the venue.
- Working on sponsorship for APOGCE event

Actions

- Start advertising golf day on website

10. Student

Michael Song & Corey Baker

General Minutes

- UWA
 - Semester 1 events have been organised
 - Next week - Orientation day (Wednesday), Friday official O-Day. SPE stall will be present.
 - Company presentation second week of semester from Shell

- Woodside resume workshop
- Joint industry networking on Wednesday 16th of March - Shell, SLB and RISC
- SLB presentation on 18th March
- "Breaking procrastination" presentation by Jean Bowls
- Three part technical series
- Curtin
 - Apology for this meeting

Actions

- .

11. Student Liaison

Yash Tyagi & Ochuko Ofoyela

General Minutes

- Apology for this meeting

Actions

- .

12. Sponsorship

Dean Manifis

General Minutes

- Met with Liam to discuss this year's plan
- Preparing sponsorship prospectus for 2016 events

Actions

- If board has any updates to event sponsorship packages, please let Dean know

13. Scholarships

Michelle Lim

General Minutes

- New proposal for 2016 scholarships programme was shared with board
- 2015 structure - 3 recipients, \$3,500 each, total cost \$10,500, restricted to WA students only
- 2016 budget
 - Option 1 - Stay at 2015 structure (3 scholarships at \$3,500 each)
 - Option 2 - 4 scholarships @ \$2,500 each - Board has voted on this option to proceed
- Scholarships will also be open to Chemical Engineering students too. Students must demonstrate interest in Petroleum Industry however.

Actions

-

14. Mentoring

Arvind Chetty

General Minutes

- Organising Saturday Workshop sessions - (1) Leadership & Teams (UWA), (2) Soft Skills development (Curtin) - for students
- Cost will be \$5-10 per student
- Query to board regarding participation award distribution at events - Board approved this
- May run duplicate of these events for SPE Professionals

- Launching mentoring programme for this year - mid-March - email to members needs to be sent ASAP. Candidates for programme will fill in a webform.

Actions

- Board requests cost breakdown & budget for events - send to Stephanie and Dean
- Need to clarify differences between YP Soft Skills workshop and the mentoring soft skills workshop - Subcommittees to please discuss

15. Inter-Society

Matt Flett

General Minutes

- Funds for IAH workshop waiting on one more tax form to be submitted.. Should be soon!

Actions

- .

16. SPE Facilities Group

Lina Velosa

General Minutes

- Facilities tech meeting last night - >40 people attended. Marginal field topic.
- Lina prepared proposal for running joint tech meetings (ICA,EA,ICChemE etc) to solicit more attendees. Will be cost neutral. Board is fine with this.

Actions

- .

17. AOB

All

General Minutes

- .

Actions

- Dan O to check current SPE WA member count on membership builder
- Matt F to confirm with SPE KL when our membership rebates are due

Next meeting: **Wednesday 9th March 2016**

Minutes prepared by: Dan O'Reilly (Chevron Australia)

Approved: