



Western Australian Section

# SPE WA Board Minutes of Meeting

Date: 20<sup>th</sup> July 2016

Time: 16:00– 17:00

Venue: Chevron Australia, Dynons plaza, 905 Hay St, Perth WA 6000

## Members in Attendance:

- Abbas Khaksar
- Andrew Buffin
- Brodie Wilkes
- Dan O'Reilly
- Dan Pickering
- Jane Chua
- Jeanne Boles
- Lina Velosa
- Ludovic Ricard
- Matthew Flett
- Michael Cullingford
- Michelle Lim
- Miles Ponsonby
- Stephanie Lim
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## Apologies:

- Abbey Roberts
- Arvind Chetty
- Corey Baker
- Danielle Poskus
- Dean Manifis
- Jack Harfoushian
- Liam Le
- Michael Song
- Luke Vlasich
- Lynn Bird
- Mitchell Sherston
- Mofazzal Hossain
- Ochuko Ofoyela
- Robyn Tamke
- Rodney Silverstein
- Sarah Loh
- Steven Smart
- Yash Tyagi

## Guests:

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## 1. Chairperson

Dan O'Reilly

### *General Minutes*

- New members introduction
- AGM July 2016. Great talk, great turn-up.
- Continuous education: Venue issue with BGC building after August 2016. Possibility at Chevron. Possibility at CoreHub (Jeanne). Possibility at Woodside (Lina to find out). Possibility at Curtin Business school (CBD).
- Luncheon location: Contract up to the end of the calendar year but renewal due in August. Question: do we continue with Parmellia or not? Others possibilities: Novotel, Perth Convention Centre (Matt), CoreHub (Jeanne). To consider for renewal: outcomes of the brainstorming session with moving away from monthly meetings possibly. Monthly luncheon are lined up to April 2017.
- Email communications: Limit by SPE international of 2 emails/week. Sarah is the focal point for sending emails to members, nobody else.
- Call for WA volunteer: Sponsorship (x2), Continuous education (x1),

### *Actions*

- Continuous education: Abbas and Jeanne to follow-up about possible venue at CoreHub

- Luncheon location: Get quotes from different venues (Andrew and Jane)
- ANZ bank account holder: new signatures on the bank account are proposed. All vote in favour.
- Email communications: Sarah is the focal point. Any communication to be sent to her.
- Code of conduct: Every board member to read, agree, sign and send back to Ludo for records.

## **2. Treasurer**

Michael Cullingford

*General Minutes*

- Revenue to date this calendar year are significantly different to those of last year. The difference seems to be related to Golf and Ball revenue not been accounted for with Golf day and Ball later in the second half of the year instead of traditionally the first half. Additional, less attendance to the Luncheon.
- Revenue is challenging. Expenses are controlled.

*Actions*

- Every committee and board member is reminded to stick to the budget decisions of the board. Expenses should be managed closely.
- Michael to catch up with Dean to finalized the hand-over.

## **3. Programme**

Danielle Poskus

*General Minutes*

- July talk: Great turn-up 65 peoples; 10 students came and the students were highlighted. Good feedback on the speaker.
- August 11<sup>th</sup> is online and FESAus have raised interest.
- September 7<sup>th</sup> topic: deep water well design.
- October: Distinguish Lecturer as part of APOGCE Tuesday lunch time. Specific lunch, organized by SPE international.
- November topic Autonomous control device.

*Actions*

- Steve Smart/ Program chair to add on the website some link for the student application.
- Special badges for board members (Jeanne to provide quotes).

## **4. Continuing Education**

Abbas Khaksar

*General Minutes*

- July monthly: Martin Soh
- August: Steve Smart, digital oil
- October (Geomechanics seminar): Committee meeting on 19<sup>th</sup> July. Advertisement on the weekly email with link to register.
- Lecture serie numbers of low. What to do? Not oil price related. Too many events. Targeting students? Joining with YP?

*Actions*

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## **5. Australia Council**

Miles Ponsonby

*General Minutes*

- Last meeting in May. Changes of the constitution.
- Insurance has been updated.
- SPE PNG section exists but not yet attended any meeting.
- Next meeting in October in Adelaide.

## *Actions*

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## **6. Communications**

Jack Harfoushian

### *General Minutes*

- Dan: Contract with Resolution for SPENews is ongoing.

### *Actions*

- Dan to meet with Jack for SPENews contract

## **7. Website**

Steven Smart

### *General Minutes*

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### *Actions*

- Update of the membership list of the website (Ludo with Steve)

## **8. Young Professionals**

Brodie Wilkes

### *General Minutes*

- YP Ball: Registration on-going. Good response.
- Two have left and Two new members to YP

### *Actions*

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## **9. Social**

Liam Le & Dan Pickering

### *General Minutes*

- Golf day has been postponed to 24<sup>th</sup> October.
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### *Actions*

- Golf day to be added to the SPE weekly email.
- Golf day to be advertised as part of the conference.

## **10. Student**

Corey Baker & Michael Song

### *General Minutes*

- UWA
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- Curtin
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- Joint event
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### *Actions*

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## **11. Student Liaison**

Yash Tyagi & Ochuko Ofofeyela

### *General Minutes*

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### *Actions*

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## **12. Sponsorship**

Dean Manifis

*General Minutes*

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*Actions*

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## **13. Scholarship**

Michelle Lim

*General Minutes*

- 4 scholarships (2 UWA and 2 Curtin).
- One was awarded at the AGM, three of the other students could not make it
- SPENews articles

*Actions*

- Michelle to send SPENews articles to Brian and Abbey.

## **14. Mentoring**

Arvind Chetty

*General Minutes*

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*Actions*

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## **15. SPE Facilities Group & Inter-Society**

Lina Velosa

*General Minutes*

- EA afternoon event is under plan, maybe in November.

*Actions*

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## **16. AOB**

All

*General Minutes*

- APOGCE: Papers due on last Friday

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*Actions*

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Next meeting: 10<sup>th</sup> August 2016

Minutes prepared by: Ludovic Ricard

Approved: