



Western Australian Section

SPE WA Board Minutes of Meeting

Date: 10th August 2016

Time: 16:00– 17:00

Venue: Chevron Australia, Dynons plaza, 905 Hay St, Perth WA 6000

Members in Attendance:

- Abbas Khaksar
- Arvind Chetty
- Corey Baker
- Dan O'Reilly
- Danielle Poskus
- Jack Harfoushian
- Jane Chua
- Ludovic Ricard
- Matthew Flett
- Michael Song
- Miles Ponsonby
- Ochuko Ofoyela
- Rodney Silverstein
- Stephanie Lim
- Steven Smart

Apologies:

- Abbey Roberts
- Andrew Buffin
- Brodie Wilkes
- Dan Pickering
- Dean Manifis
- Jeanne Boles
- Liam Le
- Lina Velosa
- Luke Vlasich
- Lynn Bird
- Michael Cullingford
- Michelle Lim
- Mitchell Sherston
- Mofazzal Hossain
- Robyn Tamke
- Sarah Loh
- Yash Tyagi

Guests:

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1. Chairperson

Dan O'Reilly

General Minutes

- Code of conduct, a reminder that every board member is to complete and sign the Code of Conduct form.
- FESA/ SPE/ PESA/ EA joint advertising and co-hosting. Technical program is initiating a multi-society calendar of events. Oil and Gas facilities committee group is organising a joint SPE-EA event. Practical issues on joint advertising and co-hosting such as members costs, emails and SPENews were raised.
- Call for Volunteer: Several persons show interest.
- AOG 2017: 1.5h slot for SPE WA (knowledge and collaboration). Working title: *SPE overview*. Two subjects currently sought: Digital oilfield (Steve Smart to present) and one TBD. Free booth during the conference.
- Resolution contracts: draft contract is under review.
- APOGCE: All SPE WA events (Golf day, Geomechanics seminar, conference diner and YP workshop) are progressing as planned. Conference exhibition and attendance have been identified as key risks.

Actions

- Code of conduct: Reminder to be sent to member (Ludo).

- Call for volunteer: Dan to collect and meet the different persons.
- SPE/ EA draft agreement to be sent to Dan when ready (Chris). Danielle to initiate discussion with fellows from other societies to create common calendar of events.
- AOG 2017: one topic to be found. No emergency. Booth to be planned.
- Resolution contract: to be sent to SPE international for advice. Timeframe: 4 weeks
- Hilton contract: Jane to provide Novotel quote and Dan to decide for renewal.
- Members to promote the APOGCE event.

2. Treasurer

Michael Cullingford

General Minutes

- Dashboard. Budget is different than previous years since social events (Golf Day and Ball) to come later in the year.

Actions

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3. Programme

Danielle Poskus

General Minutes

- August talk: 52 people including 12 students are planned.
- No refund policy or exchange policy disclaimer is currently present.
- Students are highly encouraged to attend (12 free spots) and highlighted for inclusion.
- Monthly program of events with other societies to be setup.
- December talk is yet to be allocated.

Actions

- Website to be updated with no refund/ exchange policy.
- December talk: Danielle to follow-up with Matt for a possible presenter.

4. Continuing Education

Abbas Khaksar

General Minutes

- Next event is on 6 September at Curtin university building (CBD) Steve Smart presenting about Digital Oilfields
- October no talk with the conference
- November talk is yet unknown
- Geomechanics seminar is planned as part of the conference

Actions

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5. Australia Council

Miles Ponsonby

General Minutes

- Next meeting in October. Could be held at Conference.

Actions

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6. Communications

Jack Harfoushian

General Minutes

- Resolutions contract (see Chair update)
- Matt is contributing a lot with articles. Abbey might be unavailable.

Actions

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7. Website

Steven Smart

General Minutes

- Student registration system is up to date.
- LinkedIn link is difficult to implement – work in progress
- Security certificate expired for 6h. Issue resolved.

Actions

- Update of the membership list of the website (Ludo)

8. Young Professionals

Brodie Wilkes

General Minutes

- YP Gala sold out. Profit is planned. Early bird pricing is successful.

Actions

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9. Social

Liam Le & Dan Pickering

General Minutes

- Golf day advertised, sponsorship
- Sundowner (BYO, food provided) could be possibly plan for September. Cost to SPE: venue + food.

Actions

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10. Student

Corey Baker & Michael Song

General Minutes

- UWA
 - Lot of activities with Field trips, Subsea workshop and WiOG event to come
 - SPE UWA award
- Curtin
 - Focus on getting Young members to join the chapter
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- Joint event
 - Sundowner 10th August: 200+ student and 60+ industry rep.
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Actions

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11. Student Liaison

Yash Tyagi & Ochuko Ofoyela

General Minutes

- Student badges for the luncheon.

Actions

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12. Sponsorship

Dean Manifis

General Minutes

- No update.

Actions

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13. Scholarship

Michelle Lim

General Minutes

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Actions

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14. Mentoring

Arvind Chetty

General Minutes

- Mentoring quiet at the moment. Looking at links with student and YP.
- New soft skills workshop (YP limitation?)

Actions

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15. SPE Facilities Group & Inter-Society

Lina Velosa

General Minutes

- November joint technical event SPE-EA. Speakers from Quadrant and Shell. Afternoon event at Hilton. \$110/person. Contract between SPE and EA is progressing as planned. The agreement will aim to cover multiple events.
- OGFG next talk is next week.

Actions

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16. AOB

All

General Minutes

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Actions

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Next meeting: 14th September 2016
Minutes prepared by: Ludovic Ricard
Approved: