

February 2021 Minutes of Meeting

SPE WESTERN AUSTRALIA BOARD MEETING
Meeting Room - Perth City Tavern, 185 St Georges Terrace, Perth.
Tuesday 23 Feb 2021, 16:00 – 17:00

Attendees: SteveS, SteveM, RodneyS, DeanF, JeffZ, MarioF, CharlesN, GhazalaA, EmilyB, DennisonW (late)

Apologies: MattF, DanP

No Response: JackH, EmilyF, MarkS, FarhanK

<u>Agenda Item</u>	<u>Focal Point</u>	<u>Time</u>
		16:07

1) Previous BoD MoM approval for Nov-2020

- Approved by EmilyB, Seconded by JeffZ
- Note: there was no planned meeting in Dec20, and we had an insufficient quorum in Jan21

2) General - Chair

Steven Smart

- Monthly board meetings changed by consensus to the last Tuesday of the month starting today.
- Collaborative plan focused on 2021 Annual Calendar
- Awareness of 8 x SPE Disciplines (not solely RE's and PE's)
- Woodside engagement session to build relationship and cooperation; one of the takeaways is to give 24 months visibility of events
- AOG Knowledge Forum, discussed schedule, responsibilities, vital signs at length

3) Secretary

Steve McBride

- Officers, paid Dues? Intend to update officers online in SPE database
- Woodside confirmed for April (Sangomar); need to reconfirm specific date (15th Apr)
- Carnarvon (COO) willing to speak on Buffalo Field; will advise in early March, partner related (May)
- Santos (EVP) is content to speak but requires approval from HQ, requested formal invite/date (Jul)
- Kicked off Woodside interaction with Neil K. and Piet J. brainstorming ideas for improving cooperation and mutually assisting each other >> Plan to meet next week (first week March) to agree actions
- Agree optimal day for regular monthly meetings based on other societies > retain 3rd Thursday

4) Technical Program

Jeff Zhang

- Need assistance for April meeting to ensure everything is perfect and to create template
- Also require help for AOG on Thurs 11th March
- PTTEP Robotics Virtual Jan meeting went well
- Resumed face-to-face meetings in Dec, Derrick O'Keeffe meeting was good aside from long table layout
- DL's will be virtual in Dec-Jun21 period at minimum

5) Treasurer

Dean Finlayson

- Submitted Section Rebate Form to SPE Corp and received funds
- Two Exec meetings held in Nov/Dec primarily to map out 2021 calendar

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6) APOGCE

Matt Flett (via email)

- Provided summary of Australasia Council Meeting

7) Facilities Group

Rodney

- Convened in Dec regarding events, 2021 strategy, focus and students
- Planning to restart evening talks 23 Mar at Riff (the original Space-cubed venue at 45 St Georges T)
- Turki & Mario to assist with Marketing.
- Wood expressed interest in giving talks. IntecSea is OK to give a talk, haven't yet had confirmation on sponsorship – need to check if SPE cover the estimated \$1K (\$500 + catering) per month if we can't?

8) Professional Development

Denison

- First event now scheduled for 30-March: SPE WA Professional Series 2021 Workshop 1: *Navigating your career within and outside the petroleum industry*

9) Marketing

Mario

- Mario getting assistance from Curtin student, Turki, who is excellent on social media and photography.
- Requested meeting with AOG to discuss marketing materials, banners, props etc

10) Social

Dan (via email)

- Terms of Collaboration have been signed with SUT for the Annual Golf Day (same as previous years)
- Held successful Xmas sundowner on Thurs 3rd Dec, at City Tavern

11) Young Professionals

EmilyB

- Joint quiz night with SUT postponed due to PER lockdown, so rescheduled to 18-Mar at MEL Hotel, cost \$500 each society

12) Curtin University

Absent

- N/A

13) UWA

Absent

- N/A

14) AOB

- N/A

Next BoD Tues 23-Mar-2021 (1600-1700h)

Close

17:15