

April 2021 Minutes of Meeting

SPE WESTERN AUSTRALIA BOARD MEETING
Meeting Room - Perth City Tavern, 185 St Georges Terrace, Perth.
Tuesday 04 May 2021, 16:00 – 17:00

Attendees: SteveS, SteveM, GhazalA, DennisonW, JeffZ, MarkS, RodneyS, MarioF, MattF, DanP, FarhanK, DeanF (late)

Apologies: CharlesN, JackH, EmilyB,

No Response: EmilyF,

<u>Agenda Item</u>	<u>Focal Point</u>	<u>Time</u>
		16:05

1) Previous BoD MoM approval

- Approved by Steve Smart, Seconded by Jeff Zhang

2) General - Chair

Steven Smart

- Today's (April) meeting delayed by 1 week due to 3 day lockdown
- Appreciation to the teams organizing events over last few months
- Discussed challenges of running 2021 events
- Notified Board that intends to step down at the end of June
- Industry Ball confirmed on 24 July, expensive but a great event

3) Secretary

Steve McBride

- Woodside Sangomar new date to be confirmed > SM will check Tues 22 June with speakers
- Woodside MOU draft to support engagement and visibility
- 19 May joint society talk confirmed with AIPN and AMPLA – speaker MD from RISC. Need to cap attendees registering in line with room capacity and govt space restrictions (currently 78 max).
- 20 July Australasia-wide GAIA talk from Canada confirmed at 11am WA, now setting up with SPE Corp

4) Technical Program

Jeff Zhang

- Cross company collaboration for 6th May on high rate gas wells, nominal fee, invited only initially
- AOG, better marketing pre-event, also liaison with Divcom, and post event with videos etc, enhanced SPE Branding

5) Treasurer

Dean Finlayson

- Reviewed and proposed proposal from SPE Curtin for \$2K, with MattF as the key note speaker
- New bank signatories: add Dean Finlayson, Steve McBride & Jeff Zhang (currently SteveS, MattF, RobynT)
>> Dean to arrange time for 3 new signatories to do this.

6) APOGCE / Council

Matt Flett

- No updates for this month

7) Facilities Group

Rodney

- Dropped Objects Risks meeting held successfully (10 attended, out of 38 registering, but no charge)
- Space Cubed was a good venue

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- In future would be better if we have minimum 4-6 weeks marketing
- Paris suggested idea of a small cover charge, but each person can bring a guest (2 for 1), now planning
- Plans in place for events 18 May (Curtin Decomm) and also on 20 July (Wood Group H2 Digital Twins)
- Need to raise sponsorship for these future events

8) Professional Development

Denison

- First event in April went extremely well (SPE WA Professional Series 2021 Workshop 1: *Navigating your career within and outside the petroleum industry*)
- *Panel format worked well* (28 registered, 24 attended, good balance of students and cross-industry)
- Second event planned for June

9) Marketing

Mario

- Team provided assistance to create flyer and narrative for AIPN/AMPLA meeting
- Will help for Facilities and Prof Dev events planned in immediate future

10) Social

Dan

- No updates for this month

11) Young Professionals

- Emily B on long term maternity leave; need an alternate YP attendee point forward.

12) GAIA ETG

Ghazal

- Workshop planned for October in Perth
- Liaised recently with global GAIA group >> suggestion to call our sub-group as follows for alignment, in liaison with Johana Dunlop, who runs the global group: SPE GAIA Sustainability – WA Section

13) Curtin University

FarhanK

- Summarised objectives of planned Alumni event on Thurs 20th May

14) UWA

Absent

N/A

15) AOB

- MattF stressed importance of adding the bank signatories ASAP.

Next BoD Tues 27-Apr-2021 (1600-1700h)

Close

16:55