

# SPE WA Board Minutes of Meeting

Date: 20<sup>th</sup> September 2017

Time: 16:00 – 17:00

Venue: Quadrant Energy, Level 9, 100 St Georges Tce, Perth WA 6000

## 1.0 OPENING OF SECTION MEETING 2017-09 & APOLOGIES

Meeting was opened by Mitchell Sherston at 16:05 who thanked all attendees for their attendance. See attached attendance sheet for attendees, apologies and list of 'no shows'.

## 2.0 MINUTES OF SECTION MEETING 2017-08

Minutes of section meeting 2017-08 were accepted by all meeting attendees.

## 3.0 ACTIONS

The following actions were closed from section meeting 2017-08 minutes –

- Every board member to attend to login and use SPE Connect. Send feedback to Mitch. (EVERYONE). **Complete.**
- Decommissioning and P&A: Andrew to form a SPE WA sub-committee and follow-up with Claus Otto. **Complete.**
- FESAus/ SPE masterclass: Andrew to send a brief description to Mitch and to plan a back-up for presenters. **Complete.**
- SPE DL: Mitch to contact Greg Galloway and check availability and interest for local visit. **Complete.**
- Approach NOPSEMA as speaker for potential SPE WA luncheon topic (Mitch). **Complete.**
- APOGCE RSOM: Interested board members to contact Justin directly. **Complete – event cancelled.**
- UNSW student chapter visit: Frances to follow-up with students. (Frances). **Complete.**
- DMIR Open day: Event to be added to the weekly email (Matt/ Sarah). **Complete.**
- Abbas to contact communication/ email team for reservoir engineering course announcement. **Complete.**

The following actions are still on-going from previous section meeting minutes –

- Raise idea for Australia Distinguished Lecturer at the next Regional Council Meeting (Mitch). Next RCM meeting is planned for October.
- Revise constitution for approval from Dept of Commerce. (Robin/ Mitch)
- ANZ account signature: Confirm Dean as a signature and add Mitch and remove Miles. (Mitch)
- Website: Add LinkedIn, twitter and Snapchat logo links to the website. (Steve)
- Website: Change the link to SPE News Australasia to the bottom of the SPE-WA webpage (Steve).

#### **4.0 CHAIRPERSON UPDATE**

Section has 840 members to date (20% reduction from 2016/17 – 1,048). The actions on improving membership resulted in 29 members renewing their memberships over the past month. All board members should focus on improving retention of SPE members throughout the year. For current information on section stats, go to – <http://membershipbuilder.spe.org/roster>

Board discussion on a proposed mentoring program –

- A meeting between EA, SUT, SEA and SPE was held with Mitch, Frances and Arvind representing SPE WA to define a joint mentoring task force across the different professional associations. A memorandum of understanding was initiated.

#### **5.0 CONTINUOUS EDUCATION**

The August lecture was very well attended with 60+ participants, almost a threefold larger crowd than the last year average attendees per lecture. The speaker was Pieter Jagtenberg, a principal reservoir engineer from Woodside.

The 2-day reservoir simulation course ran with 12 registrations. Very good feedback from the attendees. Some small surplus is expected which can be allocated towards scholarships. The seminar benefited strongly from the free venue from Curtin University and the absence of instructor fees from the presenters via company sponsorship.

#### **6.0 PROGRAM UPDATE**

A joint-event between FESAus and SPE WA is planned for 10th October. The event is a Masterclass on reservoir and formation evaluation lessons.

#### **7.0 SOCIAL UPDATE**

Bowling

- A 10 pin bowling evening is planned for October.

Colour run

- Liability insurance to be checked.

Golf

- 53 registrations so far. Few from SPE WA.
- Sponsorship are available.
- Need to push advertising to boost numbers.

Sundowner proposal

- Possible collaboration with SEA.

#### **8.0 CURTIN CHAPTER**

- Curtin student chapter AGM (18<sup>th</sup> October)
- Petroleum geology field trip (26-30<sup>th</sup> September)

#### **9.0 O&G FACILITIES GROUP**

September lecture was very well attended despite comment from the committee that the event was planned and announced late.

## **10.0 OTHER BUSINESS**

Mitch flagged that preparation for next year board strategy should start within next few months.

## **11.0 NEXT MEETING AND CLOSE**

Next meeting will be held at Quadrant office, at 1600hrs on Wednesday, 18<sup>th</sup> October.  
Meeting closed at 16:45hrs. All attendees thanked for their participation.



Western Australian Section

## SPE WA Board Meeting – Attendance sheet

Wednesday 20<sup>th</sup> September 2017, 4:00pm Quadrant Energy, Level 9, 100 St Georges Tce, Perth

Name	Role	Signature	Apologies
Mitchell Sherston	Chairperson		
Dan O'Reilly	Past chairperson		
Ludovic Ricard	Secretary		
Dean Manifis	Treasurer	-	x
Andrew Buffin	Program Chair	-	x
Abbas Khaksar	Continuing Education Chair		
Shaoib Memon	Continuing Education committee	-	x
Sam Xie	Continuing Education committee	-	x
Steve Smart	Communication Chair	-	x
Jack Harfoushian	Communication committee		
Matthew Flett	Communication committee		
Sarah Loh	Communication committee		
Simon Cornel	Social Chair		
Dan Pickering	Social committee	-	x
Jane Chua	Social committee	-	x
Frances Eaton	Young Member Chair		x
Ayesha Parsons	YP Chair		
Michelle Lim	YM committee (scholarships)	-	x
Luke Vlasich	YM committee (scholarships)		DNA
Arvind Chetty	YM committee (mentoring)	-	x
Lina Velosa	YM committee (mentoring & inter-society)	-	x
Brodie Wilkes	YM committee		
Shawn Chacko	YM committee	-	x
Ochuko Ofoyela	YM committee		DNA
Will Montague	Curtin Student Chapter President	-	x
Luka Zic	UWA Student Chapter President		
Lauren Malaxos	UWA Student Chapter VP	-	x
Rodney Silberstein	InterSociety Chair	-	x
Robyn Tamke	SPE Australia New Zealand Council	-	x